



**CITY OF HARTFORD
SPECIAL COMMISSION MEETING AGENDA
JUNE 17, 2021 6:00 P.M.**

1. MEETING CALLED TO ORDER

2. ROLL CALL:

Burleson____; Dockter____; Goss____; Hall____; Miller____; Sullivan____; and Tibbs____

3. DISCUSSION: CLEAN WATER REVOLVING FUNDS SRF/SWQIF FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS

4. PUBLIC COMMENT (Please keep comments within 3 minutes. Groups, please appoint a spokesperson.)

5. RESOLUTION 2021-008 ADOPTING A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS & DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

Motion by _____, supported by _____, to adopt Resolution 2021-008.

Burleson____; Dockter____; Goss____; Hall____; Miller____; Sullivan____; and Tibbs____

6. ADJOURNMENT

Motion by _____, supported by _____, to adjourn the meeting,
at __:__ p.m.

Burleson____; Dockter____; Goss____; Hall____; Miller____; Sullivan____; and Tibbs____

Michigan Department of Environment, Great Lakes, and Energy
 Gretchen Whitmer, Governor
 Liesel Eichler Clark, Director
<http://www.michigan.gov/egle>

Clean Water Revolving Funds SRF/SWQIF Project Plan Submittal Form

Name of the Project	Applicant's Federal Employer Identification Number (EIN)	
City of Hartford Wastewater System Improvements Project	38-60004616	
Legal Name of Applicant (The legal name of the applicant may be different than the name of the project. For example, a county may be the applicant for bonding purposes, while the project may be named for the particular village or township it serves.)	Areas Served by this Project	
	Counties: <u>Van Buren County</u>	
Address of Applicant (Street, PO Box, City, State & Zip) 19 West Main Street Hartford, MI 49057	Congressional Districts: <u>6th District</u>	
	State Senate Districts: <u>26th District</u>	
NPDES Permit Number (If permit holder)	State House Districts: <u>66th District</u>	
	Associated SAW Grant Number (If applicable)	
MI0023094	1408-01	
Brief Description of the SRF/SWQIF Project: Equipment upgrades at Wastewater Treatment Plant; replacement or lining of several gravity sewers, interceptor sewer, and force mains; replacement or lining of several manholes		
Disadvantaged Community Determination <input type="checkbox"/> The applicant is requesting a disadvantaged community determination, and a completed <i>Disadvantaged Community Status Determination Worksheet</i> is attached.		
Estimated Total Cost of the SRF/SQWIF Project	SRF/SQWIF Construction Start Target Date	
\$3,949,000.00	10/28/2022	
Name and Title of Applicant's Authorized Representative		
Yemi Akinwale, City Manager		
Address of Authorized Representative (if different from above)	Telephone	
	(269) 621-2477	
Signature of Authorized Representative	E-Mail Address	
	citymanager@cityofhartfordmi.gov	
Signature of Authorized Representative		Date
Joint Resolutions of Project Plan Adoption/Authorized Representative Designation is Attached. <input type="checkbox"/> Check Here		

A final project plan, prepared and adopted in accordance with the Department's Clean Water Revolving Funds (SRF and SWQIF) Project Plan Preparation Guidance, must be submitted but July 1st in order for a proposed project to be considered for placement on a Project Priority List for the next fiscal year. Please send your final project plan with this form to:

WATER INFRASTRUCTURE FINANCING SECTION
 FINANCE DIVISION
 MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
 P O BOX 30457
 LANSING, MI 48908-7957

Project Useful Life and Cost Analysis Certification Form

Project Information:

Applicant Name:

City of Hartford

SRF Project to be Funded: City of Hartford Wastewater Improvements Project

Per Section 602(b)(13) of the Federal Water Pollution Control Act (FWPCA), all Clean Water State Revolving Fund (CWSRF) assistance recipients must certify that they have conducted the studies and evaluations described in 602(b)(13)(A) and (B), collectively known as a cost and effective analysis.

- 1) The applicant has studied and evaluated the cost and effectiveness of the processes, materials, techniques, and technologies for carrying out the proposed project of activity for which assistance is sought under the CWSRF; and
- 2) The applicant has selected, to the maximum extent practicable, a project of activity that maximizes the potential for efficient water use, reuse, recapture, and conservation, and energy conservation, taking into account the cost of:
 - Constructing the project or activity;
 - Operating and maintaining the project or activity over the life of the project; and
 - Replacing the project or activity.
- 3) The applicant has completed a Project Useful Life analysis for the project or activity.
Attach appropriate documentation

I certify that requirements (1), (2), and (3) as checked above have been met.

Name of Professional Engineer (*Please Print or Type*)

Signature of Professional Engineer

Date

Name and Title of Authorized Representative (*Please Print or Type*)

Signature of Authorized Representative

Date



RESOLUTION ADOPTING A FINAL PROJECT PLAN FOR WASTEWATER SYSTEM IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

At a Special meeting of the City of Hartford Commission, located at 19 West Main Street and called to order by Mayor Richard A. Hall on, June 17, 2021 at 6:00p.m.

The following resolution was offered:

Moved by Commissioner _____ and supported by Commissioner _____.

WHEREAS, the City of Hartford recognizes the need to make improvements to its existing wastewater treatment and collection system; and

WHEREAS, the City of Hartford authorized Wightman to prepare a Project Plan, which recommends the construction of improvements to the wastewater treatment plant and wastewater collection system; and

WHEREAS, said Project Plan was presented at a Public Hearing held on May 24, 2021 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Hartford formally adopts said Project Plan and agrees to implement the selected alternative (Principal Alternative).

BE IT FURTHER RESOLVED, that the City Manager, a position that is currently held by Yemi Akinwale, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a revolving fund loan to assist in the implementation of the selected alternative.

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

DATE: June 17, 2021

RoxAnn Rodney-Isbrecht, City Clerk

CERTIFICATION: I RoxAnn Rodney-Isbrecht, Clerk for the City of Hartford, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Commission of the City of Hartford during a meeting held on June 17, 2021 and the public notice of said meeting was held in compliance with Act 267 of the Public Acts of Michigan 1976, as amended. DATE: , 2021

RoxAnn Rodney-Isbrecht, City Clerk
City of Hartford * 19 West Main Street * Hartford MI 49057

Disadvantaged Community Status Determination Worksheet

The following data is required from each municipality in order to assess the disadvantaged community status. Please provide the necessary information and return to:

Robert Schneider
Revolving Loan Section
Drinking Water and Municipal Assistance Division
P.O. Box 30817
Lansing, MI 48909-8311
Schneiderr@michigan.gov

If you have any questions please contact Robert Schneider at 517-388-6466

Please check the box this determination is for:

DWRF SRF

1. Total amount of anticipated debt for the proposed project, if applicable.

 \$3,000,000

2. Annual payments on the existing debt for the system.

 \$96,043.00

3. Total operation, maintenance and replacement expenses for the system on an annual basis.

 \$634,558

4. Number of "residential equivalent users" in the system.

 1,204

For determinations made using anticipated debt, a final determination will be made based upon the awarded loan amount.