



City of Hartford, Michigan
19 West Main Street
Hartford, MI 49057
269-621-2477

Request for Proposals

DEMOLITION CONTRACTORS

Proposals are due at the address shown above no later than
September 15, 2023 at 3:00pm EST
City of Hartford Designated Contact: City Clerk
Email: cityclerk@cityofhartfordmi.org

Introduction

The City of Hartford, Michigan (hereafter referred to as “The City”), a duly organized municipality in the State of Michigan, is soliciting proposals from licensed and insured demolition contractors to demolish the structure at 106 S Center St. Hartford MI 49057.

Submission Instructions

The anticipated schedule for this Request for Proposal is as follows:

RFP Issued: August 29, 2023

Proposal Due Date: September 15, 2023 - 3:00pm

Applications marked “Demolition Proposal” will be received by the City of Hartford in the Office of the City Clerk at 19 W. Main St. Hartford, Michigan 49057 no later than September 15, 2023 at 3:00pm EST. Please submit one (1) original and one (1) copy of your response to this RFP.

Late submissions will not be accepted for any reason.

- Applications may be dropped off between 8:00am – 5:00 pm Monday through Thursday and 8:00am–4:00pm Friday. Please note that the City of Hartford is closed on most recognized holidays.
- All proposals received and date/time stamped by the City of Hartford prior to the proposal submittal deadline shall be accepted as timely submitted. No late proposals will be accepted or reviewed. Proposals will be opened promptly at the time and date specified.
- The responsibility for submitting a proposal on or before the stated time and date is solely and strictly the responsibility of the contractor. Contractors are responsible for informing any commercial delivery service, if used, of all delivery requirements and for ensuring that the required address information appears on the outer wrapper or envelope used by such service. The City of Hartford will in no way be responsible for the delays caused by mail delivery or caused by any other occurrence. All expenses involved with the preparation and submission of proposals to the City of Hartford, or any work performed in connection therewith, shall be borne by the Contractor(s).
- The submittal of a proposal by a contractor will be considered by the City of Hartford as constituting

an offer by the Proposer to adhere to the marijuana Proposer services in the manner outlined in their proposal. A Proposer may submit a modified proposal to replace all or any portion of a previously submitted proposal up until the proposal due date. The City of Hartford will consider only the latest version of the proposal.

License and Insurance

- Please submit a copy of your current license and proof of insurance in the following limits:
 1. **General Liability** - \$1,000,000 per occurrence for bodily injury, personal injury and property damage, and an aggregate limit of \$2,000,000;and/or
 2. **Automobile Liability** - \$1,000,000 per accident for bodily injury and property damage (if necessary and applicable to the contract); and/or
 3. **Workers Compensation or Employer's Liability** - \$500,000 per accident for bodily injury or disease; and/or
 4. **Bodily Injury Liability** (if the contract involves motor vehicles or mechanized equipment) - \$1,000,000 per occurrence for bodily injury and/or personal injury and/or property damage.
- The policy shall name the City of Hartford, the Van Buren County Land Bank Authority and the State Land Bank Authority as additional insureds.

DEMOLITION SPECIFICATIONS- 106 S Center St. Hartford MI

Description

The home located at 106 S Center in the City of Hartford was posted condemned under Article 108.1 Section 108.0 of the Property Maintenance Code on 12/28/22 with an additional notice issued 2/23/23, due to a fire at the home. The home is beyond reasonable repair and needs to be demolished, all holes to be filled and graded to natural state and all debris removed from the property.

This property is currently owned by RUDOFFO SERRATOS however, the City of Hartford has received a grant from the Van Buren County Land Bank Authority for the demolition, including abatement and has an agreement with the owner to demolish the structure.

Per the State of Michigan, Department of Environment, Great Lakes, and Energy, due to the extent of damage the City must treat the structure as if it asbestos and demolish it as if it contains asbestos as it is fire destroyed and inaccessible to environment review experts.

Before starting demolition, it shall be the responsibility of the CONTRACTOR to disconnect or arrange for the disconnection of all utility service connections, such as water, gas, storm sewer, sanitary sewer, telephone, alarm systems, intercoms and other utility which may be connected at one or more places to the structure and appurtenances scheduled for demolition. It shall be further the responsibility of the CONTRACTOR to ascertain the location or locations of each of all the utilities servicing the building. The disconnection of each utility service connection shall be in accordance with the regulations of the utility concerned.

The CONTRACTOR shall contact the electric company and allow them enough time to disconnect this service.

All storm sewer and sanitary sewer leads, laterals and connections shall be disconnected at a point no greater than 2' behind the existing ROW line. The pipes shall be cut clean and capped with rubber and stainless-steel cap as manufactured by Fernco or approved equal. Each connection shall not be covered until approved by the OWNER. If applicable, all tanks associated with the septic fields shall be pumped and filled. All stone and pipe in the septic fields shall be removed from the site. The remaining topsoil and sand shall be used as needed on the site.

The CONTRACTOR shall disconnect all water service leads at the curb stop for public water supply or that the well head for private water supply.

The CONTRACTOR shall be responsible for ascertaining the locations of any active utilities traversing the project site and preserve and protect them in operating conditions. The CONTRACTOR shall protect all utility property including but not limited to, manholes, catch basins, valve boxes, line poles, end poles and guys, pedestals and other appurtenances. The CONTRACTOR shall be responsible for the repair of damage to any such utility.

At the completion of the project, the CONTRACTOR shall prepare a record drawing which delineates the locations of all utilities and how they were terminated. This must be completed prior to the CONTRACTOR leaving the work site and must be submitted to the OWNER for review and approval.

All utility services requiring excavation shall be backfilled and compacted to 95% modified proctor density. All sidewalk cuts, curb cuts and pavement cuts shall be clean, square and true, and shall be replaced with materials equal to those removed, or as approved by the OWNER.

Permits

A Demolition Permit shall be required to demolish or remove any structure with a foundation or slab. Permit applications are available at the City Hall, 19 West main Street, Hartford, Michigan 49057 or the City's website-www.cityofhartfordmi.org. A fee, which shall be established by the Hartford City Commission, will be charged to obtain a Demolition Permit.

Asbestos

This project will also require NESHAP 10- Day Notices (Abatement & Demo). The contractor must agree to accept the project as if it has asbestos and remediate it as part of the demolition, including all notices, permitting, haul routes and disposal.

Hazardous Materials: Lead based paint, asbestos and other contaminated building materials shall be properly abated and controlled during the demolition process and disposed of pursuant to state and federal regulations. Hazardous materials shall not be permitted to contaminate neighboring properties and structures.

Demolition Requirements

The contractor shall adequately secure the entire area with pedestrian fence throughout demolition as part of this pay item.

Demolition shall include the removal of the building designated on the plans including but not limited to all asbestos, concrete, masonry, wood, glass, plaster, metal, ceramic, roofing, mechanical equipment, insulation materials etc. as describe in the Contract Documents and as shown and noted on the plans. The items and

structures will include, but not limited to, the main building and any out building, retaining walls, chimneys, elevators, wells, cisterns, fuel storage tanks, signs, antennas, all concrete sidewalk removal etc.

All foundation walls, footings and pipes shall be demolished and removed to an elevation of at least 4' below the finished grade elevation. Any concrete slabs deeper than 4' shall be completely cracked and broken up so as not to trap any water. There is an existing sanitary sewer main located approximately 3' north of the north wall of the building and the CONTRACTOR shall make provision to protect it.

In addition to the above items, the CONTRACTOR shall remove and dispose of all items remaining in the building schedule for demolition.

All demolition and removal shall be performed by skilled laborers in this type of work, in an orderly neat and quiet manner so as to cause the least amount of inconvenience, noise, dust, and other objectionable feature. All construction materials, debris, rubbish, and waste generated as a result of the demolition work shall be properly removed from the site.

The CONTRACTOR shall conduct the work to insure the least obstruction to traffic in accordance with provision of the General Conditions and Special Conditions. Barricades, lights, warning sign, and other safety features as required for the protection of the public, adjacent buildings, adjacent property, and as may be required by the State and City shall be provided by the CONTRACTOR.

Securing Work Site: The demolition site must be secured with an orange barricade safety fence, and the site and right-of way(including sidewalk and road way) protected with traffic warning devices in accordance with the current MDOT Manual for Uniform Traffic Control Devices for short Term Street or Highway Work Zones. No work will be permitted without approved traffic control devices.

Debris Removal: All demolition debris shall be removed from the site within ten (10) calendar days from the beginning of the demolition of the structure.

Dust Control: Measures shall be taken to minimize dust and other particulates generated from the beginning of the demolition of a structure or related earthwork. Dust shall not cause an unreasonable nuisance upon the neighboring properties.

Time Restrictions: All demolition work shall be performed between the hours of 7am and 6pm. No work shall occur on Sundays.

Foundation Removal Requirements: The City of Hartford rules require that all concrete slabs, footings, and foundations must be removed.

Related Structures: All appurtenances related to the structure being removed shall also be removed (including, but not limited to porches, stairs, sheds, decks, signs, mail boxes, etc.) unless a waiver is received from the building inspector; noting however, that this project is attempting to salvage the garage. If this attempt to salvage the garage proves to be structurally unsound based on work occurring, the contractor should immediately alert the City and provide signed documentation to the City stating why salvaging the garage is not an option prior to demolishing the garage.

Underground Tanks: Underground storage tanks must be removed and contaminated soil (if any) shall be removed in accordance with storage and handling of flammable and combustible liquids (FL/CL) rules established by the Michigan Department of Environmental Quality and State of Michigan.

Inspection Required: The demolition site, including the utility disconnections, must be inspected by City staff prior to covering any portion with soil. NO FILL may be placed until written approval is given by the City Building Inspector. Failure to comply with this requirement may necessitate re-excavation to confirm proper compliance with these polices. Note: All inspections are to be scheduled with the Building Inspector at least 24 hours in advance.

Clean Fill Required: Only clean fill may be used for restoring the site. Clean fill is described as soil which is free of large stones, clumps of clay, and other materials that would hinder turf development and mowing operations.

All areas shall be compacted at one (1) foot intervals to a point 3 inches below the adjoining ground elevation.

Hauling Haul routes will be subject to local regulations. The disposal of all rubbish and waste materials will be made in legally designated disposal areas where such type of disposal is sanctioned. All material which falls under the rules of the Michigan Department of Natural Resources and Environmental shall be disposed of in a licensed landfill of the appropriate type. The CONTRACTOR shall obtain and pay for permits for hauling excavated materials, trash, rubbish, and waste material over streets and be responsible for keeping streets clean, free of dirt and debris caused by hauling.

The CONTRACTOR shall provide written approval of all material disposal sites from the local unit of government wherein such disposal is being performed. This written approval shall be provided to the OWNER prior to beginning of any such hauling or disposal.

General Cleanup Provisions

Before the work is accepted as being completed, the CONTRACTOR shall clean and remove from the project's adjacent property, adjacent buildings and surrounding streets and alleys, all surplus and discarded materials, debris of any kind, equipment, and temporary structure resulting from work of the Contract.

Backfill Requirements

After the demolition and excavation, of rubble from the site, the site shall be backfilled with clean granular class II material acceptable to the OWNER. The site shall be compacted to 95% modified proctor density and be graded generally level or as shown on the plans. The area shall be covered with 4" of top soil and seeded, fertilized, and mulched.

General Repair: Adjacent Property, Structures, Utilities

In addition to satisfying and complying with all other requirements, conditions, stipulations, and provisions as mentioned above, the CONTRACTOR shall, without extra compensation and as incidental to the cost of demolition, reconstruct all fills, backfills, sidewalks, curbs, utilities, adjacent property, adjacent buildings, streets alleys, etc., that are displaced damaged or modified by any reason or cause whatsoever during this contract to an "equal to" or "better than " condition prior to final acceptance by the OWNER.

CONTRACTOR shall provide the City of Hartford evidence of the following prior to final payment:

- EGLE Permit for Asbestos Remediation
- NESHAP 10- Day Notices (Abatement & Demo)
- Signed Abatement Waste Manifests
- Demo Permit
- Open Hole Inspection and Picture
- Invoices from contractors
- Approved/Closed Demolition Permit
- Provide a Lien Waiver For Activities at the Project Location