

## **CITY OF HARTFORD**

### **WASTEWATER TREATMENT PLANT LABORER**

**SUMMARY** Supports the management of the City's 350,000 gallon per day biological sewage treatment plant.

**SUPERVISION RECEIVED** Works under the direct supervision of the City Manager.

### **RESPONSIBILITIES AND ESSENTIAL DUTIES AND FUNCTIONS**

An employee in this position may be called to do any or all of the following essential duties: (These examples do not include all of the duties, which the employee may be expected to perform.)

- Pump and machinery maintenance.
- Operates and maintains the wastewater collection system, treatment plant, and lift stations to control flow and processing of wastewater, sludge, and effluent in order to meet NPDES or other local, state or Federal regulations.
- Must learn about, understand and comply with all Environmental Protection Agency guidelines, requirements and directions.
- Must learn about and understand OHS requirements and maintain complete and accurate records of both.
- Provide preventive maintenance on all machinery and keep accurate records of the machine.
- Will learn about and understand the operational dynamics of the plant, and keep up on new techniques and developments of plant operation.
- Work with fellow staff and WWTP Operator to troubleshoots plant operations and maintain plants operation during malfunctions.
- Performs other related work as required.

### **ESSENTIAL FUNCTIONS, QUALIFICATIONS AND KSA's FOR EMPLOYMENT**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of knowledge, skill, and ability required. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.

Interest in learning about and becoming a certified WWTP Class C Operator is helpful. A minimum of High School Education from an accredited institution.

CDL encouraged.

A valid Michigan driver's license is required.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and stoop, kneel, crouch or crawl. The employee occasionally must lift and or move up to 50 pounds. Specific visual abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to moving mechanical parts. The employee is occasionally exposed to fumes or airborne particles, outside weather conditions, and risk of electrical shock. The noise level in the work environment is usually quiet in the lab and office and moderate in the field.